# UCLA School of Nursing

# How to Complete an Evaluation/Form in eValue-Faculty or Student

Brenda Yeung 09112023

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## **Option 1: Auto Generated Email from eValue**

#### An Evaluation Notice



CAUTION - EXTERNAL EMAIL:Do not click links or open attachments unless you recognize the sender.

\*\* This message is being sent on behalf of Janet Kang from E-value.net. Please ensure that replies are sent to jkang@sonnet.ucla.edu or to the person listed below. \*\*

#### 0 5 5 7

By default, eValue emails will come from... **BS + MECN: Janet Kang APRN: Cynthia James** DNP: Soo Kwon

Dear BSN Student Test III,

This is an automated notice informing you that you have been scheduled to do evaluations for the activity Medical-Surgical C Clinical Rotation

This reminder may be received prior to the activity's completion, and is intended to facilitate your evaluation and feedback process. The information you provide through evaluations is considered highly valuable to the program. Your participation is greatly appreciated.

You may complete your evaluations by logging in to the eValue Evaluation System at the following Web site. If the URL wraps due to your email client, you will need to copy both parts to your Web browser before continuing:

https://urldefense.com/v3/ https://www.e-value.net?a=D84BB6CD6495B0FA985C48459D9160FB ;!!F9wkZZsI-LA!E-Zy2em6C54-rQ0-A7B TzF8Ne8608WmIsQsPG7i5VS5OPMsMMrmI WE57Lem-s1L ic8D-DOoCNLUNeZ6-SJg\$ [e-value[.]net]



Janet Kang ikang@sonnet.ucla.edu Bachelor of Science (BS) University of California, Los Angeles



### A browser window should open up to below webpage automatically logging you in



#### **Complete Pending Evaluations**

Course:	Medical-Su	irgical C Clinical Rotati	on Site:	Ronal	Ronald Reagan UCLA Medical Center			
Period:	2022 Fall C	uarter: Session I	Course Date	es: 09/26	/2022 thro	2022 through 10/30/2022		
Edit/Status	s Suspend	Evaluation Type(s)	Subject	Request Date	View Image	View Printable Evaluation	Last Evaluator Update	
Edit Evaluation	Suspend	Student Evaluation of Site	Ronald Reagan UCLA Medical Center	11/02/2022	Not available	View/Print		

Click "Edit Evaluation" to complete evaluation



Faculty Directory

Current Student Website

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Campus Map

# **Option 2: Complete Pending Evaluations**

eValue by MedHub University of Califor Bachelor of Science Program ID:8650	rnia, Los Angeles e (BS)	Help Favorites ~ My Account ~					
Home Evaluations Case Logs	Reports Portfolio						
Home Page Other Tasks							
Welcome to eValue *E	valuations assigned to you mplete can be found here	to					
My Information	Urgent Tasks Complete Pending Evaluations (2)	Welcome to UCLA's eValue Student Management System In eValue students and educators are able to complete a variety of educational activities including, completing evaluations, tracking clinical hours, and logging patient encounters.					
Email: Rank: Roles:	Tasks Initiate Ad hoc Evaluations Log New Case Entry	eValue Student Info & Resources Schedules and Clinical Site Information To access detailed information about your schedule and clinical sites, go to REPORTS   SCHEDULE					
Personal Calendar		REPORTS. The USER SCHEDULE REPORT will list the rotations you are scheduled into and the ADDITIONAL FIEL More					

# **Option 3: Initiate Ad hoc Evaluations**



#### Welcome to eValue



## Fill out all information and click "Submit"

Instrume       Evaluations       Case Logs       Reports       Portfolio         Home       Evaluations       Case Logs       Reports       Portfolio         Itest       Itest       Itest       Itest       Itest         My clinical learning experiences with the hospital in general was a positive experience.       The nurses on my assigned unit were welcoming and incorporated me effectively into their patient care.         The nurses were available to me as needed during my clinical experience.       The nurses provided valuable feedback to me on my assessment and therapeutic skills.					
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The patient population provided valuable clinical learning opportunities for the during this clinical rotation	1. 🔍				
(Question 3 of 4 - Mandatory)					
No Yes					
Would you recommend this clinical site to another student?" 🧿 🗌					
Please include any additional comments. (Question 4 of 4)					
fact					
test					
If you are satisfied with the evaluation, click the <b>Submit</b> button. Once submitted, you will no longer be able to	make cha	inges to this e	valuation.		
Save For Later Submit					