

UCLA School of Nursing



eValue PL Faculty Meeting Student Initiated Advisee Meetings

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eValue home page

Urgent Tasks

[Complete Pending Evaluations](#) (31)



Tasks

[Initiate Ad hoc Evaluations](#)



PDCA Cycle



My advisees didn't want to meet with me, why do I have to document?!

Student Initiated Faculty Advising

Student requests advising meeting in eValue

In eValue student fills out "Student request for faculty advising form"

Faculty receives email notification of student's request

- Faculty clicks on link from email to see student name and email to know who to reach out to

Faculty reaches out to student to set up meeting

- Faculty coordinates meeting with student via email
- Zoom or in person

- In eValue "Complete pending evaluation"

Faculty documents meeting notes in eValue

Goal

⚠ Urgent Tasks

No Urgent Tasks



Tasks

[Initiate Ad hoc Evaluations](#)



Step 1: Student fills out Student Request for Faculty Advising Form

eValue by MedHub University of California, Los Angeles Master's Entry Clinical Nurse (MECN) Program ID: 8651

Home Evaluations Reports

Home Page | Other Tasks

What would you like to discuss during your advisement session?

(Question 2 of 4)

Student Preferred Email Address:	<input type="text" value="JBruin@ucla.edu"/>
Student Phone #:	<input type="text" value="123-456-7890"/>
Student's Weekly Availability - include days of the week and times you are generally free:	<input type="text" value="MWF 8-12"/>

(Question 3 of 4 - Mandatory)

	Zoom Meeting	In-Person Meeting	Either works for me
Do you have a preference for the meeting location?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Name of your assigned faculty advisor: (Question 4 of 4 - Mandatory)

If you are unsure who your assigned faculty advisor is, please reach out to the student affairs team for assistance.

<input type="text" value="Sokolow, Sophie"/> <input type="text" value="Studer, Katia"/> <input type="text" value="Tayyeb, Ali"/> <input type="text" value="TBD, Educator"/> <input type="text" value="Test, APRN Faculty"/>	<input type="text" value="TEST FACULTY, MECN"/>
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Currently Evaluating: MECN Student Test III



Step 2: Faculty gets email notification that student is requesting to meet with them

An Evaluation Notice



Janet Kang <e-value@e-value.net>

Today at 8:34 AM

To: Yeung, Brenda U.

Caution: External sender from outside our organization.

Proceed with caution with regards to links and attachments.

Report Suspicious

** This message is being sent on behalf of Janet Kang from E-value.net. Please ensure that replies are sent to jkang@sonnet.ucla.edu or to the person listed below. **

Dear MECN TEST FACULTY,

This is a notification that you have been assigned to do surveys/evaluations for the activity *Advisee Meeting/Counseling Memo.

To access the evaluation directly, please click the link below:

[https://urldefense.com/v3/_https://www.e-value.net?a=A5C4C86E18C64B6B648780D335B88EBE_!!F9wkZZsl-LA!FXxSqW8lM8al4NvKTQaQpGn3z7-opiF12l-O7cpvYYMD7JwWx2Mn4SLB8S4KIWr4dyUT-6N8yt91CC4fAjBjRw\\$\[e-value\[.net\]](https://urldefense.com/v3/_https://www.e-value.net?a=A5C4C86E18C64B6B648780D335B88EBE_!!F9wkZZsl-LA!FXxSqW8lM8al4NvKTQaQpGn3z7-opiF12l-O7cpvYYMD7JwWx2Mn4SLB8S4KIWr4dyUT-6N8yt91CC4fAjBjRw$[e-value[.net])



Please DO NOT forward the link to others as the evaluation link is unique to you only.

Alternatively, current faculty and students can log in with their mednet credentials at the link below:

[https://urldefense.com/v3/_https://nursing.ucla.edu/evaluate_!!F9wkZZsl-LA!FXxSqW8lM8al4NvKTQaQpGn3z7-opiF12l-O7cpvYYMD7JwWx2Mn4SLB8S4KIWr4dyUT-6N8yt91CC5jzCTZKA\\$\[nursing\[.\]ucla\[.\]edu\]](https://urldefense.com/v3/_https://nursing.ucla.edu/evaluate_!!F9wkZZsl-LA!FXxSqW8lM8al4NvKTQaQpGn3z7-opiF12l-O7cpvYYMD7JwWx2Mn4SLB8S4KIWr4dyUT-6N8yt91CC5jzCTZKA$[nursing[.]ucla[.]edu])


For specific questions about evaluations related to clinical, please contact: MAYRA CONTRERAS (mcontreras@sonnet.ucla.edu)

November 29, 2023



- Home
- Evaluations
- Reports

Complete Pending Evaluations

Course: *Advisee Meeting/Counseling Memo		Site: UCLA Campus					
Period: *2023 Summer Quarter		Time Frame: 06/26/2023 through 09/08/2023					
Edit/Status	Suspend	Evaluation Type(s)	Subject	Request Date	View Image	View Printable Evaluation	Last Evaluator Update
 Edit Evaluation	Suspend	Advisee Meeting/Counseling Memo		11/13/2023	Not available	View/Print	

Step 3: After *Faculty* clicks link from email notification to review student submitted info>Edit Evaluation

Step 4: Faculty reviews student submitted info and emails student to set up meeting date/time “Save for later”



by h Main Application

Home

Evaluations

Reports

NOTE: The first three questions are from the student's request for faculty advising form:

(Question 1 of 6 - Mandatory)

Show Previous Answers +/-

What would you like to discuss during your advisement session?

interest in oncology and pediatrics, how do i go about getting experience in both? ---

(Question 2 of 6)

Show Previous Answers +/-

Student preferred email address:

JBruin@ucla.edu

Student phone #:

123-456-7890

Student's weekly availability - include days of the week and times you are generally free:

MWF 8-12

(Question 3 of 6 - Mandatory)

Show Previous Answers +/-

Zoom meeting In person meeting Zoom or In person meeting


Do you have a preference for the meeting location?





- Home
- Evaluations
- Reports

Complete Pending Evaluations

Course:	*Advisee Meeting/Counseling Memo	Site:	UCLA Campus				
Period:	*2023 Summer Quarter	Time Frame:	06/26/2023 through 09/08/2023				
Edit/Status	Suspend	Evaluation Type(s)	Subject	Request Date	View Image	View Printable Evaluation	Last Evaluator Update
 Edit Evaluation	Suspend	Advisee Meeting/Counseling Memo		11/13/2023	Not available	View/Print	

Step 5: Faculty reopens assigned Advisee Meeting/Counseling Memo Complete Pending Evaluations > Edit Evaluation



Meeting Summary

(Question 4 of 6 - Mandatory)

TIP FOR FACULTY: Please take notes of your meeting in the box provided while advising your student in real time.

Discussion topics may include the following information:

- **Professional goals** (what the student would like to be doing one year and five years after graduation)
- **Assessment of academic progress** (successes, challenges and concerns)
- **Important information about student's personal situation** (extenuating circumstances or personal obligations that may affect the student's academic performance or progress)
- **Referrals to any SON Resources** (Nurse Specialty Coach, Financial Aid, Student Affairs, EDI) and/or
- **Referrals to any Campus Resources** (e.g., CAPS, CAE, Writing Center, Students with Dependents, etc.)

Student advised to seek per diem position as CNA on an oncology or pediatrics unit to gain experience or to volunteer on those types of units

(Question 5 of 6)

If known, select the percentage of time student will be working during the academic year

0% ▾

OPTIONAL: Please click the magnifying glass over file folder icon below to upload any supporting documentation for this meeting if applicable. (Question 6 of 6)



Currently Evaluating: BS1 TEST STUDENT

Step 6: Faculty reopens assigned Advisee Meeting/Counseling Memo Documents in real time during meeting > Submit

How to Documents and other eValue resources available

— on our revamped SON
Intranet!

www.sonnet.ucla.edu

Thank You GO BRUINS!

